



BOYS & GIRLS CLUB
OF FOND DU LAC

Teen Center Parent Guide

Hours of Operation

The Teen Center, for grades 6-12, is open from 3:00p.m.-7:00 p.m., Monday-Friday.

Teen Center Membership & Orientation

All Teen Center Club members will complete a member orientation with Club staff. Club members will learn of the programs, expectations, and policies that the Teen Center has.

Program Participation

The Boys & Girls Club of Fond du Lac staff encourage all youth to participate in the many club activities provided. To benefit the most from their experience in our programs, they need to be active in all aspects of the club. Please help us in encouraging your child to be an active participant in programs, field trips and activities to make the most out of their Club experience.

Visitor Policy (for students) & Daily Fees

Youth are allowed to visit the Teen Center for one free visit and a \$5 daily fee following the first visit. Youth will need to be checked in by a parent/guardian on their first visit and fill out a membership form.

Medication Policy

The Club will only hold medication with proper authorization from a physician. Medication **MUST** be in the original bottle with the member's name, dose of medication and time to be given printed on it. We will not take any medication for which we do not have a physician's authorization on file. We will also follow up with your child's school nurse.

Personal Belongings

All members must check in their belongings at the front desk when they arrive at the Club. Backpacks are only allowed in the study lounge and the computer lab. **The Club is not responsible for lost, missing, or damaged items either on the premises or during field trips.**

Transportation & Late Pick-up Policy

The Boys & Girls Clubs offers transportation afterschool to the Club via bus from STEM, Sabish, and the High School. Boys & Girls Club vans will pick up members at Theisen and Woodworth. Only fully paid members will be allowed to use Club transportation. If members have behavior problems before or during their trip to the Club they may be suspended from Club transportation. It is the responsibility of parents to pick their child up from the Club. Club staff are **NOT** allowed to give members a ride. **Your child must be picked up by 7:00p.m.** or you will be charged a fee of \$5 that must be paid before the member can return to Club. If your child is not picked up within 15 minutes of closing time, the Club is mandated to contact the police.

Van/Bus Policy

Members must be seated and buckled, use inside voices and keep their hands to themselves at all times. Members must keep hands and all body parts inside the bus and not out the windows. Each member is responsible for cleaning up after themselves and disposing of all garbage when they get off the vehicle. Members will be responsible for fixing any damage they may cause to the vehicle or will face suspension until restitution is paid. Failure to follow these rules may result in suspension from the bus and/or the program.

Dress Code

Members must follow the school district dress code. Hats must be worn forwards or backwards at all times. No member may wear clothing that would be considered offensive, gang related or in poor taste.

Revised 7/2022

KEEP FOR YOUR RECORDS

Cell Phone, Electronics, and Social Media Policy

- Cyber Bullying is not tolerated
- Electronic gaming on any device is allowed
- Cell phone use is allowed in all areas except the gym and bathrooms
- All pictures and videos taken on personal devices while at club must be selfies
- All web content on club and personal devices must be appropriate
- Electronic devices must be stored or turned in when participating in a program
- Social media use is allowed on personal devices
- Members who violate the privileges by using any form of social media to harass, threaten, discriminate, or disparage against each other, against Club members, or anyone associated with or doing business with the organization will lose their privileges

Members who fail to follow these policies will need to turn in their phone or electronics to a staff or will be asked to leave the club. Serious offenses will result in losing all electronic privileges. **If you do not want your child to use social media or technology while at the club, please contact the Director of Teen Services.**

Open Door Policy

The Johnsonville Teen Center is a drop-in center.

- Members are not required to attend daily.
- Members are allowed to leave the Club once and come back to the Club once.
- After they leave a 2nd time they will not be allowed back in.
- Members must sign in and out. If they do not sign out they will not be allowed back in the building.

Once your child leaves the Boys & Girls Club, we are no longer responsible for them.

Behavior Policy

Members are expected to follow all the Behavior Policy. Members will be given a warning to improve their behavior otherwise they will be asked to leave for the day. Some offenses may result in an automatic suspension. Physical violence and bullying is not accepted. Membership at the Club is a privilege and can be terminated for member misconduct without refund as deemed appropriate by club staff.

The Y Partnership

I understand that all usage of The Y facilities during program hours will be scheduled Boys & Girls Club program time and all members will be supervised as part of a Boys & Girls Club group. I understand that if my child has a Y membership they will need to check out of the Club and check in at the Y if they want to use it without being part of a Club program. I also understand that **if my child is suspended from either organization they are not allowed to enter the other organization during their suspension.**

Contact Information

Johnsonville Teen Center

76 W. 2nd St.

Fond du Lac, WI 54935

Director of Teen Services- Dillon Wiese

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