



**BOYS & GIRLS CLUB**  
OF FOND DU LAC

# ***SPELL for Great Futures***

## **Business/Community Leader Participant Instructions**

Please submit a head shot and your t-shirt size to [theim@bgcfdl.org](mailto:theim@bgcfdl.org) as well as answers to the following questions no later than Friday, September 27<sup>th</sup> (but the sooner the better!):

1. Job Title
2. Favorite Activities/Hobbies
3. Fun Fact About YOU!
4. If you could dream something up, ANYTHING, what would it be?

**When you arrive at the Boys & Girls Club no later than 4:45pm on Wednesday, October 16th:**

1. Register/check-in at the front desk to receive your name badge and event t-shirt.
2. Your name badge will include your Team # and the Stage # you will be competing on in the gym with your team.
3. You will proceed to the Teen Center Computer Lab where Dan (our CEO) will be briefing all adult participants.
4. You will then proceed to the Teen Rec Center where you will be introduced to your team members and have a team photo taken against our themed backdrop.
5. All teams will then be escorted, in numerical order, around the outskirts of the gym to their designated stage (there will be 3 other teams sharing a stage with your team).

**After your "Grand Entrance":**

1. Our event Emcee will explain the general rules of the team spelling bee and will conduct a practice round.
2. Your team will have a Dry Erase Board and Marker to use during the first rounds of the spelling bee.
3. You will be allowed (and are encouraged!) to assist your Club member teammates in the spelling of each word if they are having difficulty spelling it out.
4. PLEASE NOTE: Business/community leader participants are NOT permitted to write out the word on the board; your Club member teammates should take turns writing out the words.
5. Your team will have 30 seconds to spell each word out on the Dry Erase Board during the first rounds of the bee.
6. If your team spells a word wrong, the audience will be given the chance to "SAVE" your team ONE TIME (if needed!) during the first rounds.
7. Our fabulous friends at **McNeilus Steel** have graciously offered to sponsor a \$25 "SAVE" for each team! So please feel free to encourage co-workers, family and friends to attend and support your team!
8. If your team is one of the last THREE teams standing in the spelling bee, you will advance to the center showdown stage.
9. During the final round of the spelling bee, your team will be allowed to huddle up on the center showdown stage and discuss the spelling of the word for 30 seconds.
10. After the 30 seconds expires, you will need to send one of your Club member teammates up to the center stage microphone to spell the word out loud.

**Thank You for participating and GOOD LUCK!**